

**Mt. Holly Springs Borough Council Committee
Meeting Minutes-August 26, 2021**

Call to Order – Mr. Collins called the Mt Holly Springs Borough Committee meeting of the Borough Council to order at 6:30 p.m. and led in the Pledge of Allegiance.

Attendance– The following members of the Borough Council were present; James Collins II, Dr. Brian Robertson, Sherry Boyles, Cathy Neff, Gay Bowman, Lois Stoner, and Deborah Halpin-Brophy. Also present; Thomas Day, Police Chief/ Borough Manager, Karen Johnson, Borough Secretary/ Treasurer, and Sara E. Jarrett-Eaton. Absent was Leroy “Cork” Shildt, Mayor.

Pledge of Allegiance

Dr. Brian Robertson was sworn in as Councilman by Notary Sara Jarrett-Eaton.

Ms. Halpin-Brophy made a motion to accept the letter of resignation was submitted by Borough Secretary/Treasurer, Sara Jarrett-Eaton. The motion was seconded by Mrs. Boyles and passed by unanimous vote.

Mrs. Halpin-Brophy made a motion for the appointment of Karen Johnson to act as interim Borough Secretary/Treasurer until the position is filled, at a rate of \$30.00 per hour. The motion was seconded by Ms. Bowman and passed by unanimous vote.

Karen Johnson was sworn in as Borough Secretary/Treasurer by Council Vice President Mrs. Boyles.

Mrs. Stoner made a motion to approve the meeting minutes from the August 9, 2021, meeting of council as presented. The motion was seconded by Mrs. Boyles. Dr. Robertson offered one correction regarding the attendance. Mrs. Jarrett-Eaton noted that it was already resolved, and the motion passed by majority vote.

Citizens to be Heard -

Name: Rebecca Yearick, Downtown Services Coordinator

Address: Cumberland County Housing and Redevelopment Authority (HRA)

Comments: Provided a written report to Council, audience members and staff regarding HRA, Operation of Veterans Hope (Veterans homeless shelter, housing assistance), Historic District guidelines, and Transportation infrastructure.

Zoning- Zoning and Codes Officer Doug Shields presented Codes/Zoning Enforcement report with Ordinance Violations, Permit information, etc. Council members, Chief Day and Mr. Shields engaged in a discussion regarding Driveway permits and Highway occupancy permits. Mr. Shields also presented a Resolution

#2021-01 to reference potential updates to the 2022 fee schedule, Mr. Collins noted that actual numbers should be forwarded to the Borough Solicitor for review. Outreach Meeting agenda with information was discussed regarding the Wireless Communications Facilities Update (Act 5- of 2021).

Mr. Shields updated Council on the issue of the dilapidated shed that was previously submitted to council. He stated that a plan of action, in writing, was submitted for a solution to the matter. 2020 census numbers were mentioned with a slight decline in Mt Holly Springs resident numbers.

Dr. Robertson mentioned information on Dollar General parking submission discussed at the prior meeting. Mr. Shields explained the entrance, exit and water runoff in question would be done through a step-by-step study submitted by Dollar General to PennDOT for their decision.

Borough Manager's Report- Chief Day stated that the recent water break was not a main water pipe that caused the problem but was a lateral pipe that broke and caused the issue. The pipe has been fixed and the road has been repatched. Chief Day also mentioned Lakeside Drive has been scraped, rolled, and received 10 axle loads of stone. Sewer lines have been marked and the residents seem very happy with the improvement.

Chief Day reported that Trine Park only has a half day of seeding yet (for Friday August 27, 2021) and will be completely ready for the reopening on Saturday, August 28th.

Water and Sewer Authority is the next project scheduled. Chief Day said the Avenues and S Walnut Street will be included, also storm drain cleaning is also on the schedule.

Chief Day presented the cost per resident for the trash bill will rise to \$68.50 per quarter with Apple Valley Waste who was awarded the next trash contract beginning in January. Waste Management bid was \$93.43 per quarter.

Other business to come before Council-

Chief Day updated Council on the following police officers. Andrew Wolfe will be out on medical until after the first of the year. Dylan Kuhn has had some complications from his surgery and thoughts are with him for recovery.

Ms. Yearick failed to mention prior, Dollar General building prospects. She noted that Facebook has the building sold but has yet to receive confirmation about the sale. County records still have ownership with Dollar General. She has reached out to people regarding the purchase of the building to Community Aid, Advance Auto Zone, Big Lots, and Ollies. Ms. Yearick also requested that she be kept posted on any information about the building.

Adjourn – Chief Day requested an executive session to discuss personnel with no action to be taken. Mrs. Halpin-Brophy made a motion to adjourn that was seconded by Mrs. Stoner. The motion passed unanimously. The meeting adjourned at 7:10 p.m.

Respectfully Submitted,

Karen Johnson
Interim Borough Secretary/ Treasurer