

Mt. Holly Springs Borough Council Meeting Minutes- August 9, 2021

Call to Order – Mr. Collins called the August meeting of the Borough Council to order at 7:00 p.m. and led the Pledge of Allegiance.

Attendance– The following members of the Borough Council were present; James Collins II, Sherry Boyles, Gay Bowman, Lois Stoner, and Deborah Halpin-Brophy. Also present; Leroy “Cork” Shildt, Mayor; Mark Allshouse, Borough Solicitor; and Thomas Day, Police Chief/ Borough Manager. Absent was Sara Jarrett-Eaton, Borough Secretary/ Treasurer, Councilman Dr. Brian Robertson, and Councilwoman Cathy Neff.

Mrs. Boyles made a motion to accept the resignation of Council Member Cindy Goshorn effective August 1, 2021. The motion was seconded and passed by unanimous vote.

Mrs. Boyles made a motion to appoint Dr. Brian Robertson to fill the unexpired term of Council Member Katie Daniels with a term to expire December 31, 2021. The motion was seconded by Mrs. Stoner and passed by unanimous vote.

Mrs. Stoner made a motion to appoint Deborah Halpin-Brophy to fill the unexpired term of Council Member Cindy Goshorn with a term to expire December 31, 2021. The motion was seconded by Ms. Bowman and passed by unanimous vote.

Mayor Shildt swore in Mrs. Halpin-Brophy to her position of council member.

Mr. Collins opened the submitted bids for auditing services for the borough and authority for a 3-year term. The bids received were from Zelenkofske Axelrod in the amounts for the 1st year for the borough of \$6,760.00 and authority of \$3,120.00, 2nd year for the borough of \$6,930.00 and authority \$3,200.00, and the 3rd year for the borough \$7,105.00 and the authority \$3,280.00. Hamilton and Musser also submitted a bid in the amounts for the 1st year for the borough of \$5,000.00 and authority of \$3,000.00, 2nd year for the borough of \$5,150.00 and authority \$3,150.00, and the 3rd year for the borough \$5,300.00 and the authority \$3,300.00. Mrs. Boyles made a motion to award the bid to Hamilton and Musser for a 3-year auditing contract for the borough and authority. The bid was seconded by Ms. Bowman and passed by unanimous vote.

Approval of July Bill List and Payment- Mrs. Stoner motioned for the approval for the payment of bills. It was seconded by Mrs. Halpin-Brophy. The motion passed unanimously.

Approval of Minutes – The minutes of the Borough Council meeting on July 12, 2021 and July 29, 2021 were approved as presented. The motion was made by Ms. Bowman and seconded by Mrs. Boyles. The motion passed unanimously.

Mr. Collins opened the bids for the 3-year trash contract for the borough. Republic Services and Penn Waste declined to bid but requested that results be sent to them. Apple Valley Waste submitted a bid in total for the 3-years for \$617,652.00 and Waste Management submitted a bid in total for the 3-year for \$884,527.00. Mrs. Boyles made a motion to accept the bid submission from Apple Valley Waste in the amount of \$617,652.00 for a term of 3-years. The motion was seconded by Mrs. Halpin-Brophy and passed by unanimous vote.

Citizens to be Heard - No citizens wished to address council.

Solicitor's Report- Mr. Allshouse reported nothing new.

Mayor's Report- Mayor Shildt presented the police statistics for the previous month.

Committee Reports– The following reports were discussed;

WCCOG Report– There was not WCCOG meeting for the month of August.

Health, Safety, and Welfare- Mrs. Boyles made a motion to begin the process to appoint Douglas Shields as the borough's Emergency Manager Coordinator. The motion was seconded by Mrs. Stoner and passed by unanimous vote.

Administrative, Finance, and Budget– Mrs. Boyles made a motion to sign the title to the 2013 Ford Police Interceptor to Yellow Breeches EMS for their use. The motion was seconded by Ms. Bowman and passed by unanimous vote.

Mrs. Boyles made a motion to release the 2021 budgeted allocation of \$15,000.00 to Yellow Breeches EMS. The motion was seconded by Mrs. Halpin-Brophy and passed by unanimous vote.

Mrs. Boyles made a motion to release \$5,000.00 of the COVID Relief Funding to Yellow Breeches EMS for the purchase of an automated CPR machine as approved at the May meeting of council. The motion was seconded by Mrs. Stoner and passed by unanimous vote.

Mrs. Boyles requested that council members begin the budget process. Chief Day will meet with the administrative committee to start next years budget.

Zoning/ Codes Officer– The Zoning and Codes officer report was included in the council packet.

Planning and Zoning Board– Engineers representing Dollar General along with Zoning Officer Doug Shields presented plans for a new Dollar General location within the borough. Mentioned plans included parking that did not meet the guidelines of the Borough’s Zoning Ordinance. The engineers for Dollar General proposed a reduction in the amount of required parking spaces after a study was conducted of similar stores in neighboring communities. Mrs. Boyles made a motion to approve the proposed reduction in required parking spaces, per the Zoning Ordinance, by 13 spaces, from 46 required spaces to 33 spaces, at the new Dollar General location at 615 N. Baltimore Avenue. Council members discussed the new location and its potential challenges at length with the Zoning Officer Doug Shields and Chief Day. The motion was seconded by Mrs. Stoner and passed by unanimous vote.

Zoning Officer Doug Shields presented his report to council and elaborated on important points. Chief Day presented council with ongoing issues at 208 Chestnut Street and explained the next steps in cleaning the property up and options for mitigation of property concerns.

Public Works- Maintenance employees are still working at Trine Park. Chief Day requested an additional \$30,000.00 to \$35,000.00 for paving to add additional parking at the park and ADA compliance for parking at the playground and dog park. Chief Day went over all of the expenses to date at the park and the amount of money invested from the general fund. He went on to advise that he felt the borough could financially afford to invest the requested money into the park. Chief Day stated that he is working on getting a quote for installing a camera system at the park. Mrs. Stoner made a motion to approve the expenditure of \$30,000.00 to \$35,000.00 in paving work at the park as described. The motion was seconded by Mrs. Halpin-Brophy and passed by unanimous vote.

Borough Manager’s Report- Chief Day reported that he is working on recouping damages to borough property from traffic accidents.

Parks and Recreation- Lois Stoner reported that the fliers are being distributed for the grand opening of Trine Park on August 28th. She described the event schedule and what was being provided at the event.

She reported that there are 52 vendors signed up for Holly Festival Day. The next event for planning will be the Halloween Parade.

Mayor Shildt reported that State Representative Torren Ecker will be coming to do a promotional event for the fireman’s fair. Mayor Shildt will ask him to participate in the grand reopening on August 28th.

Any Other Business to Come Before Council: There was not other business to be brought before council.

Council members will adjourn into executive session to discuss personnel with no action to be taken.

Adjourn – Mrs. Halpin-Brophy made a motion to adjourn that was seconded by Mrs. Boyles. The motion passed unanimously.

Respectfully Submitted,

Sara E. Jarrett - Eaton
Borough Secretary/ Treasurer