

**Mt. Holly Springs Borough Council Committee  
Meeting Minutes- May 27, 2021**

**Call to Order** – Mr. Collins called the May committee meeting of the Borough Council to order at 6:30 p.m. and led in the Pledge of Allegiance.

**Attendance**– The following members of the Borough Council were present; James Collins II, Katie Daniels, Sherry Boyles, Cathy Neff, Lois Stoner, Gay Bowman, and Cindy Goshorn. Also present; Leroy “Cork” Shildt, Mayor, Thomas Day, Police Chief/ Borough Manager, and Sara Jarrett-Eaton, Borough Secretary and Treasurer.

Mrs. Boyles made a motion to approve the meeting minutes from the May 10, 2021, meeting of council as presented. The motion was seconded by Ms. Daniels and passed by unanimous vote.

**Citizens to be Heard -**

Name: Rebecca Yearick

Address: Cumberland County Housing and Redevelopment Authority

Comments: Ms. Yearick provided a written report for council and reviewed several topics covered in her report.

Name: Gene Stokes

Address: 110 Yates Street

Comments: Mr. Stokes addressed council with questions regarding the proposed water system upgrades and how the new well drilled at 50 Maple Street may affect his current well. He stated that the addition of public water to that part of the borough will directly affect his property and he was looking for more information. Mr. Stokes's questions were addressed during Chief Day's report later in the meeting.

Ms. Daniels reported on the pending subdivision plan submitted by Mr. Flohr. She outlined what options council will have at the regular council meeting in June. She also stated that Mr. Flohr will need to pay a recreation fee in the amount of \$600.00, \$200.00 per subdivided lot. Mr. Stokes of 110 Yates Street asked questions regarding Mr. Flohr's subdivision plan. His questions were addressed by Chief Day and Ms. Daniels.

Mrs. Neff reported that Parks and Recreation did not meet for the month of May. Parks and Recreation intends to move forward with Holly Festival Day in September. They have received several vendor applications already. Mrs. Neff reported that Parks

and Recreation is planning an event for August to coincide with the reopening of Trine Park.

Mayor Shildt asked council to vote to grant approval to Mountain Creek Conservation, under the direction of Mark Stahl, to access Mountain Creek through the borough's property. Mrs. Boyles made a motion to grant permission for Mountain Creek Conservation to use the borough's property for projects to be completed for Mountain Creek. The motion was seconded by Mrs. Goshorn and passed by unanimous vote.

Ms. Daniels asked Mayor Shildt if there was any update on the PennDOT requests that were submitted for Yates Street. Mayor Shildt responded that he had not heard anything back from the PennDOT representatives.

Ms. Bowman asked Chief Day if a tree blocking the stop sign off Mooreland Avenue could be addressed. Chief Day said that the borough would cut back the tree to mitigate the issue.

Chief Day introduced Doug Shields to council members as a new Zoning and Codes Officer. Mr. Shields introduced himself to council and thanked them for the opportunity to join the team at the borough. Mr. Shields also provided council with a written report of what was completed within his first week of work.

Mrs. Boyles made a motion to approve the submitted requests for proposals for advertisement for trash and auditing service for bids to be opened at the July 12, 2021, regular meeting of council. The motion was seconded by Ms. Bowman. Ms. Daniels commented that she wished to see the trash request for proposals to include a bagged trash option. The motion passed by unanimous vote.

Mrs. Stoner made a motion to change the borough's insurance broker from Strickler Insurance to Murray Insurance for the insurance renewal date of June 1, 2021. The motion was seconded by Mrs. Neff and passed by unanimous vote.

Mrs. Jarrett-Eaton provided an update on the codification progress and important upcoming dates for the codification documents. Mrs. Jarrett-Eaton explained that some council members had expressed concerns regarding gendered language within some of the ordinances. General Code presented the borough with two options to mitigate the concerns. The first option would be to put a provisional note within the definition section of the ordinance document stating the pronouns used within the document are for brevity. With the first option, the borough would work towards being mindful of specific pronouns when drafting ordinances in the future. The second option presented was to spend between \$700.00 and \$1,000.00 to find each pronoun used and replace it with another choice to be chosen by council; for

example use of the position name rather than a specific pronoun. Mrs. Jarrett-Eaton went on to explain that council needed to decide which option they would like to pursue so that the final draft could be submitted by the due date to General Code. Council members engaged in discussion regarding the edits that were already made and what would happen to those specific edits. Mrs. Jarrett-Eaton was not clear on what documents went back to General Code but stated she would relay the requests of council back the codification team. Mrs. Daniels made a motion to include the provisional paragraph addressing the gendered terms throughout the document in the definition section of the final ordinance book. The motion was seconded by Mrs. Boyles and passed by unanimous vote.

Chief Day provided an update on the ongoing water system improvements by the water and sewer authority. He stated that the first well has been dug at the 50 Maple Street property. The authority's engineers, GHD, have provided a price estimate for the construction of the wells and water system that will service the southern side of Mount Holly Springs. Chief Day reported that he has been working with our local State Representative, Torren Ecker, and Senator Mike Regan on potential grant funding available as part of the COVID relief package. The property owner at 108 Yates Street asked if the wells were operational at 50 Maple Street and expressed concern about the stress that they may cause on his personal well. Chief Day answered that the first well was operational and exceeding expectations. There will be a second well dug, as required by the Department of Environmental Protection, in the next few weeks. Chief Day continued that parts of the project could take up to 10-years but water service to the south end of the borough could occur within two years.

Chief Day updated council on the status of the Trine Park Improvement Project. He reported that all the electrical was run to include electric for new light posts, the area where the playground equipment will go has been excavated and drainage installed, and the volleyball court has been completed to include 260 tons of sand. He stated that the fencing for around the dog park will be completed the first or second week of June and the new roof will be put on the large pavilion in the coming weeks. He offered appreciation for the maintenance team for all their hard work. Ms. Daniels asked if there would be chipping offered for residents. Chief Day responded that it had not been scheduled yet, but chipping is intended to be offered to residents this summer.

Chief Day reported that Sergeant Wolfe is planning to return to work on July 12, 2021 after several months off on medical leave. Officer Kuhn will go off on medical leave the same day and will likely be off for 8 to 12 weeks. Chief Day reported that the new part-time officer is being put into the system in preparation for him to begin work as soon as possible.

Chief Day reported that there have been an increased number of tractor trailers on West Pine Street, East Pine Street, Mountain Street, and Park Street in the last few weeks. The officers have been working diligently on enforcing the no truck traffic restriction on those roads and continue to monitor the situation.

Mrs. Goshorn asked Chief Day if he knew anything about the fireworks that went off the weekend prior and if those setting the fireworks off had been caught. Chief Day did not know the status of the firework complaints but did not believe the officer was able to locate the origin of the fireworks.

Mrs. Boyles asked Chief Day if there was a newsletter planned to go out soon. Chief Day responded that the newsletter is planned to go out as a summer/ fall issue.

Mrs. Stoner asked if some of the trees along North Baltimore Avenue had died. Chief Day responded that some of the trees that were planted last year had died and will need to be replaced at some point.

Ms. Daniels asked Chief Day if the borough would be granting a permit for the fruit stand located on the north side of Baltimore Avenue this year. Chief Day responded that the borough did not intend to approve a peddlers permit for the vendor and he had not been granted permission to use the property by the new property owner.

**Adjourn** – Ms. Daniels made a motion to adjourn that was seconded by Mrs. Goshorn. The motion passed unanimously. The meeting adjourned at 7:47 p.m.

Respectfully Submitted,

Sara E. Jarrett - Eaton  
Borough Secretary/ Treasurer