

**Mt. Holly Springs Borough Council**  
**Meeting Minutes- July 12, 2021**

**Call to Order** – Mr. Collins called the July meeting of the Borough Council to order at 7:00 p.m. and led the Pledge of Allegiance.

**Attendance**– The following members of the Borough Council were present; James Collins II, Katie Daniels, Sherry Boyles, Cathy Neff, Gay Bowman, Lois Stoner, and Cindy Goshorn. Also present; Mark Allshouse, Borough Solicitor; Thomas Day, Police Chief/ Borough Manager; and Sara Jarrett-Eaton, Borough Secretary/ Treasurer. Absent was Leroy “Cork” Shildt, Mayor.

**Approval of June Bill List and Payment**- Mrs. Boyles motioned for the approval for the payment of June’s bills. It was seconded by Mrs. Stoner. The motion passed unanimously.

**Approval of Minutes** – The minutes of the Borough Council meeting on June 14, 2021, were approved as presented. The motion was made by Ms. Daniels and seconded by Mrs. Neff. The motion passed unanimously.

**Citizens to be Heard -**

Name: Pam Still

Address: 18 South Baltimore Avenue

Comments: Ms. Still presented a community building writing contest to council members. She explained the submission criteria and stated that the submissions would be accepted until September 15, 2021.

Ms. Still reported that the Citizen’s Action account had purchased a tree and plaque for Trine Memorial Park and will be completed at the grand re-opening event.

Ms. Still updated council members on the status of the codification. She reported that more information will be available for the August meeting. She expressed appreciation to Troy Russell for keeping the project moving and reported that the final copy of the code should be delivered by the end of July.

**Solicitor’s Report**- Mr. Allshouse reported that he had been answering administration questions throughout the month but there was nothing new to report.

---

**Mayor’s Report**- Mayor Shildt was absent and did not provide a report. A copy of the monthly police statistics was provided to each council person.

**Committee Reports**– The following reports were discussed;

WCCOG Report– Mr. Shields attended the meeting and provided a written report for council members to review.

Health, Safety, and Welfare- Mrs. Boyles made a motion to accept the resignation of council member Katie Daniels effective July 31, 2021. The motion was seconded by Mrs. Stoner and passed by unanimous vote.

Mrs. Boyles made a motion to award Strosser and Baer Architects, LLC. the engineering and architecture contract for the Mt. Tabor Preservation Project. The motion was seconded by Mrs. Goshorn and passed by unanimous vote.

Ms. Daniels made a motion to approve the advertisement of the construction specification and solicitation of bids for the construction work for the Mt. Tabor Preservation Project. The bids are to be opened at the August 9, 2021, regular meeting of council or at the next available council meeting date. The motion was seconded by Ms. Bowman and passed by unanimous vote.

Administrative, Finance, and Budget– Mrs. Boyles requested an executive session pertaining to personnel at the end of the meeting with possible action to be taken.

Zoning/ Codes Officer– The Zoning and Codes officer report was included in the council packet.

Public Works- Ms. Bowman made a motion to approve the submitted Group Activity Permit by the Citizen's Fire Company for the closure of streets for their fair on August 11-14, 2021. The motion was seconded by Mrs. Goshorn and passed by unanimous vote.

Borough Manager's Report- Chief Day expanded upon the provided Zoning Officer report. He reported that the police department received a \$1,900.00 grant to purchase items for evidence collection. He reported that a grant application was submitted for upgrades to the baseball field and an application has begun for the county grant to replace the small pavilion.

Chief Day gave a in depth update on the projects being completed at Trine Park and the proposed timeline for the project completion.

Chief Day reported that the sign in front of the borough office has been redone to include the brick work. The next steps will be to clean out the flower bed in front of the sign and do landscaping.

Chief Day reported that the brush chipper broke down while the maintenance employees were chipping after the large storm. They will be renting a chipper from Bestline Equipment in the coming week for a low cost to the borough.

Chief Day reported that the compressor went out in the Crown Vic that the Public Works employees use when traveling out of the borough. He suggested that the borough consider purchasing a pick-up truck for the same purpose in order to reduce wear on the dump trucks.

Chief Day reported that there have been some drainage issues coming from the 50 Maple Street property that he is working on mitigating.

Chief Day reported that new signage has been added for truck safety on Yates Street.

Chief Day reported on the received COVID 19 Relief Funding that was received by the borough. He recommended that bonuses be given to borough employees and provided council with a proposed bonus disbursement sheet. Mrs. Boyles made a motion to give employees the proposed bonus payments from the COVID Relief Funding. The motion was seconded by Mrs. Goshorn and passed by unanimous vote.

Chief Day continued his report by recommending that the balance of the funding be allocated to Trine Park since the funding can be used for a limited number of uses. Ms. Daniels and Chief Day engaged in discussion about funding for improvements to Tichy Park and mitigation of damage at the park. Chief Day's opinion was to complete one project at a time and to finish Trine Park before moving onto Tichy Park. Mrs. Neff made a motion to allocate the remaining COVID Relief Funding to Trine Park for a total of \$77,000.00 in allocation from the funding to the Trine Park Project. The motion was seconded by Mrs. Stoner and passed by majority vote with Ms. Daniels as the nay vote.

Planning and Zoning Board– Ms. Daniels asked Mrs. Jarrett-Eaton about the status of the Flohr subdivision plan. Mrs. Jarrett-Eaton responded that the plan was with South Middleton Township.

Parks and Recreation- Mrs. Neff reported that there are currently 40 vendors registered for Holly Festival Day on September 18<sup>th</sup>. Mrs. Neff announced the grand re-opening of Trine Park is scheduled for August 28<sup>th</sup>.

**Any Other Business to Come Before Council:** There was no other business to go before council.

Council members went into executive session at 8:05 p.m. for personnel issues. Council members reconvened from executive session at 8:20 p.m.

Mrs. Neff made a motion to approve payment to Patrolman Dylan Kuhn for 16 hours per week while out on Short Term Disability for health reasons. This payment will be provided until he can return to work from short term disability or for a period of 12 weeks to be set by contract. The motion was seconded by Mrs. Goshorn and passed by unanimous vote.

**Adjourn** – Ms. Daniels made a motion to adjourn that was seconded by Mrs. Boyles. The motion passed unanimously. The meeting adjourned at 8:20 p.m.

Respectfully Submitted,

Sara E. Jarrett - Eaton  
Borough Secretary/ Treasurer