

Mt. Holly Springs Borough Council Meeting Minutes- January 11, 2021

Call to Order – Mrs. Boyles called the January meeting of the Borough Council to order at 7:00 p.m. Members participated by telecommunication due to the COVID-19 pandemic.

Attendance– The following members of the Borough Council participated Katie Daniels, Sherry Boyles, Cathy Neff, Gay Bowman, Lois Stoner, and Cindy Goshorn. Also participating; Leroy “Cork” Shildt, Mayor; Mark Allshouse, Borough Solicitor; Thomas Day, Police Chief/ Borough Manager; Sara Jarrett-Eaton, Borough Secretary/ Treasurer and Troy Russell, Codes/ Zoning Officer. Absent was James Collins II.

Approval of December Bill List and Payment- Ms. Daniels motioned for the approval for the payment of bills. It was seconded by Mrs. Goshorn. The motion passed unanimously.

Approval of Minutes – The minutes of the Borough Council meeting on December 14, 2020 were approved as presented. The motion was made by Mrs. Goshorn and seconded by Ms. Bowman. The motion passed unanimously.

Citizens to be Heard - There were no residents present that wished to address council.

Solicitor’s Report- Mr. Allshouse had nothing new to report.

Mayor’s Report- Mayor Shildt provided the monthly police statistics. Chief Day expanded on some items reported and offered additional details.

Chief Day updated council on the status of Sergeant Wolfe’s medical leave and his anticipated return to work after some medical setbacks after his surgery. He also reported that a local department was at the station to do a background check on Officer Lucas and he anticipated he may be getting a full-time job and leaving Mt. Holly Springs.

Ms. Daniels asked Chief Day to identify the police officers on staff and if they are a part- or full-time employee. Chief Day identified Corporal Ritchie, Sergeant Wolfe, and Officer Kuhn as the full-time officer and Officer Lucas as the part-time officer. Chief Day also reported that there was a fatal vehicle accident within the borough at the Route 34 and 94 split the day prior to the meeting.

Committee Reports– The following reports were discussed;

WCCOG Report– The WCCOG meeting was canceled for January due to the COVID-19 pandemic and a lack of urgent business.

Health, Safety, and Welfare- Mrs. Stoner made a motion to approve Resolution 2021-01 adopting the Cumberland County 2020 Hazard Mitigation Plan. The motion was seconded by Ms. Bowman. Mayor Shildt asked council members how many of them would be passing something that they had not looked at. Mrs. Jarrett-Eaton commented that the plan was approved by PEMA, FEMA, and Cumberland County. Mr. Russell commented the Hazard Mitigation Plan is a formality and sets a plan in the event of a natural disaster and adopting the plan ensures natural disaster funding is available to the borough. Council members and Mayor Shildt engaged in conversation with the borough staff members. Ms. Daniels and Mayor Shildt recommended that council members review for discussion at the committee meeting with adoption at the February meeting of council. Ms. Bowman rescinded her second to Mrs. Stoner's motion. Mrs. Stoner rescinded her motion.

Administrative, Finance, and Budget– Mrs. Stoner made a motion to reappoint Michael Gwozdecki to the Water and Sewer Authority for a 5-year term to expire December 31, 2025. The motion was seconded by Mrs. Neff and passed by unanimous vote.

Mrs. Stoner made a motion to accept the resignation of Patrol Officer Deric Brazeal effective December 31, 2020. The motion was seconded by Ms. Daniels and passed by unanimous vote.

Mrs. Stoner made a motion to renew the borough's membership with the Western Cumberland Council of Governments (WCCOG) for 2021 at a cost of \$183.70. The motion was seconded by Ms. Daniels. Ms. Daniels spoke on the benefits of the WCCOG membership and added a recent example of a benefit she experienced. The motion was passed by unanimous vote.

Mrs. Stoner made a motion to approve Resolution 2021-02 establishing the fee schedule for 2021. The motion was seconded by Mrs. Goshorn. Mayor Shildt asked if there was an increase in the Rental Inspection Fee. Chief Day responded that there was not. Ms. Daniels asked if there were any changes to the fee schedule. Mrs. Jarrett-Eaton responded that there were none.

Zoning/ Codes Officer– The Zoning and Codes officer report was included in the council packet. Ms. Daniels asked about any COVID-19 accommodations for rental inspections. Mr. Russell responded that he lets tenants decide if they want to be present during their inspection. He added that he is not letting people opt out of their inspections for Zone 3 because of how the inspection schedules are structured. He went on to say that at the beginning of the pandemic he did delay inspections, but he enforced the end of year deadline for landlords in Zone 3. Mr. Russell added that he uses precautions when he is conducting inspections.

Mr. Russell provided council with an update on the codification process and explained the next steps. He explained that the borough is ahead of schedule and is ready to proceed with one of the final steps. General Code will be reviewing the analysis that the codification team has completed and will supply an updated copy which council will have 45 days to review before the finalized publication will be made. Ms. Daniels made a motion to move forward with the codification that was reviewed by the committee and complete the next step. The motion was seconded by Mrs. Goshorn and passed by unanimous vote.

Mr. Russell added to his report that he has had several meetings with contractors about the work that needs to be completed at 434 South Baltimore Avenue.

Public Works and Borough Manager's Report- Chief Day reported that the following day was the last for Christmas Tree Pick-Ups.

He also reported that repairs were made to some pieces of borough equipment including the older dump truck and the backhoe.

Chief Day reported that a resident of the borough will be completing community service hours with the Maintenance department. He added that the resident is a trained diesel mechanic and will be completing preventative maintenance on the borough equipment.

Chief Day updated council on the incident of the woman dumping large amounts of trash on Ridge Road. She paid restitution to the borough in the amount of \$642.00 for the employee labor and use of equipment to remove the trash. Additionally, she paid Rikore, Inc. \$390.00 for the use of their employees to clean up the trash. Mr. Rickert donated this restitution back to Parks and Recreation.

Planning and Zoning Board- Ms. Daniels made a motion to reappoint Merle Barclay to the Planning Commission for a 4-year term to expire December 31, 2024. The motion was seconded by Mrs. Goshorn and passed by unanimous vote. Ms. Daniels complimented the work of Mr. Barclay as secretary of the Planning Commission. Ms. Daniels made a motion to reappoint Chuck Crone to the Zoning Hearing Board for a 3-year term to expire December 31, 2023. The motion was seconded by Mrs. Stoner and passed by unanimous vote.

Ms. Daniels made a motion to amend the SLDO booklet which sets the fees for Subdivision and Land Development Applications and Zoning Hearing Board and includes the recently added escrow fees for the SLDO. The motion was seconded by Mrs. Neff and passed by unanimous vote.

Ms. Daniels reported that a new plan has been submitted for the Flohr subdivision. It is currently on display at the borough office for review and will be handled at the January 20th meeting of the Planning Commission.

Parks and Recreation- Mrs. Neff reported that the Holiday Decorating Contest was a success. She stated that she was looking forward to more Parks and Recreation activities moving forward and a better 2021.

Mrs. Goshorn complimented how the borough looked during the Christmas season. Ms. Daniels asked if the Christmas streetlights could stay up longer. Chief Day responded that the electric bill is paid based off of an estimation of use and it helps to save the borough money if they come down earlier.

Any Other Business to Come Before Council: Mayor Shildt reported that he submitted a traffic request to PennDOT regarding the safety issues on Yates Street. He is hopeful they will have a successful resolution with PennDOT.

Ms. Daniels reported that the 2021 Civic Association calendar is completed and is being mailed to two full zones of Mount Holly Springs. Additionally, the calendars are available at calendar sponsor businesses and the Amelia Givin Library.

Adjourn – Ms. Daniels made a motion to adjourn that was seconded by Ms. Bowman. The motion passed unanimously. The meeting adjourned at 7:41 p.m.

Respectfully Submitted,

Sara E. Jarrett - Eaton
Borough Secretary/ Treasurer