

**Mt. Holly Springs Borough Council  
Meeting Minutes-April 12, 2021**

**Call to Order** – Mr. Collins called the 7:00 p.m. meeting of the Borough Council to order at 7:00 p.m. and led the Pledge of Allegiance.

**Attendance**– The following members of the Borough Council were present; James Collins II, Katie Daniels, Sherry Boyles, Cathy Neff, Gay Bowman, Lois Stoner, and Cindy Goshorn. Also present; Leroy “Cork” Shildt, Mayor; Mark Allshouse, Borough Solicitor; Thomas Day, Police Chief/ Borough Manager; and Sara Jarrett-Eaton, Borough Secretary/ Treasurer.

**Approval of March Bill List and Payment**- Ms. Daniels motioned for the approval for the payment of bills. It was seconded by Mrs. Boyles. The motion passed unanimously.

**Approval of Minutes** – The minutes of the Borough Council meeting on March 8, 2021 were approved as presented. The motion was made by Mrs. Stoner and seconded by Mrs. Boyles. The motion passed unanimously.

**Citizens to be Heard -**

Name: John Basil

Address: Candidate for Magisterial Judge Court #09-3-03

Comments: Mr. Basil addressed council about his candidacy for magisterial judge and explained his qualifications.

Name: Matthew Hockley

Address: Rickert Mt. Holly Springs Holdings

Comments: Mr. Hockley presented paperwork on a new property purchase made by Rickert Holdings. He expressed concerns regarding the county assessed value. Mr. Hockley requested a letter be sent by the borough to the county assessment office stating that the property is not buildable by our zoning standards. Ms. Daniels asked if the property would remain unbuildable indefinitely. Mr. Hockley stated that the property will remain on its own deed therefore making it unbuildable by the borough’s zoning ordinance.

Name: John Shugars

Address: Candidate for Magisterial Judge Court #09-3-03

Comments: Mr. Shugars addressed council about his candidacy for magisterial judge and explained his qualifications.

**Solicitor's Report-** Mr. Allhouse had nothing new to report.

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**Mayor's Report-** Mayor Shildt presented the police statistics for the previous month. Chief Day reported on an uptick in trucks on Mountain Street and that the police department was working to mitigate the issue.

Chief Day reported that the part-time officer that was hired at the previous meeting did not start because he was offered a full-time position at another department.

Chief Day requested that the borough hire Ethan Kell as a part-time officer to replace Officer Dengler. Mrs. Boyles made a motion to hire Ethan Kell as a part-time police officer. The motion was seconded by Ms. Bowman. Ms. Daniels asked Chief Day if he had considered hiring a retired police officer. Chief Day responded that he was not interested in hiring retired officers as they are, in his opinion, often less productive than new officers. Ms. Daniels expressed concern for the cost of rotating officers coming out of the academy. The motion passed by unanimous vote.

**Committee Reports-** The following reports were discussed;

WCCOG Report- There was no representative present at the meeting. Troy Russell supplied a written report to the secretary.

Health, Safety, and Welfare- Mrs. Boyles made a motion to put the trash service for the borough out for bid for the fiscal years 2022-2024. The motion was seconded by Mrs. Stoner. Ms. Daniels asked if the new bid packet would include an option of bags for trash. Chief Day responded that it would not. The motion passed by majority vote with Ms. Daniels being the lone dissenting vote.

Administrative, Finance, and Budget- Mrs. Boyles made a motion to put the audit services for the borough and authority out for bid for the fiscal years 2022-2024. The motion was seconded by Ms. Daniels and passed by unanimous vote.

Mrs. Boyles made a motion to approve Resolution 2021-06 establishing the Police Pension Plan employee contribution at a zero percent contribution rate. The motion was seconded by Mrs. Goshorn and passed by unanimous vote.

Mrs. Boyles made a motion to release the annual budget contribution to the Amelia Givin Library in the amount of \$2,000.00. The motion was seconded by Ms. Bowman and passed by unanimous vote.

Ms. Daniels made a motion to approve Troy Russell to draft a letter to the county assessment office regarding the buildability of the lot purchased by Rickert Holdings as presented by Matthew Hockley. The motion was seconded by Mrs. Boyles and passed by unanimous vote.

Zoning/ Codes Officer- The Zoning and Codes officer report was included in the council packet. Chief Day gave an update on the current grant applications that are submitted or in the process of being submitted.

Public Works- Mrs. Goshorn made a motion to approve the low bidders for the WCCOG road materials bid retroactive to the WCCOG April meeting. The motion was seconded by Ms. Daniels and passed by unanimous vote.

Chief Day reported that 15 trees had been removed from North Baltimore Avenue and their stumps have been removed. New trees will be planted in their place in the coming months. He also reported that the Maintenance Department is working on cleaning up Trine Park in preparation to begin the major improvement project.

Borough Manager's Report- Chief Day reported on an ongoing issue with a property owner on South Baltimore Avenue and his pending PennDOT driveway permit. He reported that the property owner had contacted Mr. Collins about a requested easement onto the authorities property at 50 Maple Street for his driveway. The property owner expressed that because the borough interfered with his driveway permit with PennDOT, that we should supply an alternative. Chief Day advised the authority not to approve the easement due to its potential interference with future projects. The authority voted to not give an easement or right-of-way to the property owner. Chief Day will draft a letter to inform him of this decision.

Planning and Zoning Board- Ms. Daniels made a motion to approve the necessary resignation of Jessica Miller as the Zoning Hearing Board Alternate due to her no longer residing within the borough. The motion was seconded by Mrs. Goshorn and passed by unanimous vote.

Ms. Daniels made a motion to appoint Gwen Robins to the Zoning Hearing Board as the alternate to serve the unexpired term of Jessica Miller until December 31, 2021. The motion was seconded by Mrs. Boyles and passed by unanimous vote. Ms. Robbins introduced herself to council.

Ms. Daniels and Mrs. Jarrett-Eaton provided an update on the ongoing Flohr subdivision application.

Ms. Daniels reported on council's division of labor for the codification review that was facilitated by Mrs. Boyles and Ms. Daniels.

Parks and Recreation- Mrs. Neff reported that Parks and Recreation will be moving forward in planning Holly Days. She continued her report in asking if a Trine Park Improvement Project timeline could be added to the website. Chief Day and Mrs. Jarrett-Eaton agreed that they would work on one.

Ms. Bowman provided an update on the Butler Street garden. She is currently waiting on prices of plants to come back but reported that the project was moving forward.

Chief Day reported that more bluebird boxes were added at Trine Park.

Council members and Chief Day discussed the new sign at Trine Park.

Mayor Shildt asked if new basketball nets could be added at Tichy Park. Chief Day agreed to have the maintenance department take care of it. Mayor Shildt went on to state that he felt a pavilion would be a nice addition to Tichy Park.

**Any Other Business to Come Before Council:** Mrs. Goshorn asked what is being done with the old Subway location. Chief Day reported that UGO is adding a deli to their store.

Mayor Schildt asked Mr. Hockley if there were any plans for the vacant Rickert Holdings properties. Mr. Hockley stated that there are plans but nothing is finalized. Ms. Daniels reported on the counties upcoming Hazardous Waste Disposal program. Ms. Daniels added that she will not be seeking reelection to council due to her relocating out of the borough. She plans to move this summer and will be unable to finish her term. She concluded that she wanted to give advance notice. Mr. Collins thanked Ms. Daniels for her contributions to council and the borough.

**Adjourn** – Ms. Daniels made a motion to adjourn that was seconded by Mrs. Stoner. The motion passed unanimously. The meeting adjourned at 7:59 p.m.

Respectfully Submitted,

Sara E. Jarrett - Eaton  
Borough Secretary/ Treasurer